



**DRAFT**  
**Riverside Memorial Cemetery Trustees**  
**Minutes**  
**Thursday, May 5, 2011**  
**10:30 a.m.**  
**William H. Jordan Conference Room**  
**Town Hall**

**Present**

Beverly Brooking  
Gerald Sherry  
Jessie Timberlake, Chair

Frank Governali, Town Council  
David Jones, Cemetery Assistant  
Debra Lane, Town Clerk  
Robert Malley, Director of Public Works  
Stephen Mohr, Mohr & Seredin  
Tatyanna Seredin, Mohr & Seredin

**Welcome** – Jessie Timberlake, Chair

**Public Comments**                      None

**Approval of Minutes** – April 13, 2011

Moved by Gerald Sherry and Seconded by Beverly Brooking to approve the minutes of the meeting held April 13, 2011 as presented.  
(3 yes) (0 no)

**Master Plan Update**

Tatyanna Seredin and Stephen Mohr joined the Trustees to discuss the Trustees thoughts, concerns and visions for the future of the cemetery. This is the first step in updating the Master Plan.

A site map and pictures from the master plan were reviewed to begin the discussion.

Mohr & Seredin have made preliminary contact with local and state officials regarding the wetland setbacks and shoreland zoning; the ordinances have changed since 1993. One of the possible considerations is the opportunity for trails, niche walls or cremations outside the current developed area toward the Scarborough side of the cemetery.

Potential physical changes to the cemetery include a smaller staging area, revised landscape plan from the flagpole to the Scarborough side, landscaping along the maintenance building, niche wall and landscaping around the flagpole circle.

Landscaping may include flowering shrubs and clustering of trees. This may be an opportunity to use root guards to prevent a problem, 20-30 years from now, with tree roots.

Mohr & Seredin will also provide estimates for improvements, review of lot prices, estimate when the cemetery will be built-out and possible rule changes including a review of who is eligible to purchase lots.

### **Adjournment**

Chair Timberlake adjourned the meeting at 11:20 a.m.

A site walk at the cemetery followed the meeting which ended at 12:15 p.m.

### **Next Meeting**

The next meeting will be scheduled for mid-June.

Respectfully Submitted,

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Debra M. Lane, Town Clerk